

Invitation for Tender for Hiring of Cleaning and Security Services

1	Name Ministry/Division	Ministry of Health & Family Welfare			
2	Procuring Entity	icddr,b			
3	Invitation for Tender	Services			
4	Invitation Ref No	icddr,b/SCM/GoB/OTM/Pkg-003 & 004/2022-23			
5	Date	30-03-2023			
KEY INFORMATION					
6	Procurement Method	Open Tendering Method (National)			
FUNDING INFORMATION					
7	Budget and Source of Funds	Revenue Budget and Government of Bangladesh			
8	Development Partners (if applicable)	N/A			
PARTICULAR INFORMATION					
9	Tender Package No.	Pkg-003 & Pkg-004			
10	Tender Package Name	Pkg-03: Procurement of Cleaning Services Pkg-04: Procurement of Security Services			
		Date	Time		
11	Tender Publication Date	30-03-2023			
12	Last Date of Selling Tender Document	27-04-2023	10:00 AM to 01:00 PM all working days		
13	Tender Closing Date and Time	30-04-2023	12:00 PM (Pkg-03) 02:00 PM (Pkg-04)		
14	Tender Opening Date and Time	30-04-2023	12:30 PM (Pkg-03) 02:30 PM (Pkg-04)		
15	Name & Address of the office(s) - Selling Tender Document	Address: Finance Office, Main Building, Level-4, icddr,b, Mohakhali, Dhaka-1212. Interested bidder is requested to deposit the price of each set Tender Document i.e. BDT 5,000.00 to the Account Name: "icddr,b", Account No. 0200002442981, Agrani Bank Ltd., icddr,b Branch and submit original Customer Copy to Finance Office while collecting the Tender Document within the stipulated time. Please bring NID card while collecting tender documents and participating in the pre-bid meeting.			
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS					
	- Receiving Tender Document	Supply Chain Management Office, Chiller Building (1st Floor), icddr,b, Mohakhali, Dhaka-1212.			
	- Opening Tender Document	- do -			
16	Place / Date / Time of Pre-Tender Meeting	FMS Meeting Room, Chiller Building (3rd Floor), icddr,b, Mohakhali, Dhaka-1212.			
		Date	Time		
		April 05, 2023	10:30 AM - 11:30 AM (Pkg-03)		
		April 06, 2023	10:30 AM - 11:30 AM (Pkg-04)		
INFORMATION FOR TENDERER					
17	Brief Eligibility and Qualification of Tenderer (Details eligibility criteria are described in the tender schedule)	Pkg #	General Experience	Specific Experience	Liquidity
		Pkg#3	7 years	5 years	4 core
		Pkg#4	7 years	5 years	4 core
18	Brief Description of Services	Pkg-03: Procurement of Cleaning Services Pkg-04: Procurement of Security Services			
19	Brief Description of Related Services	Cleaning and Security Services			
20	Price of Tender Document (Tk)	BDT 5,000/- per schedule (non-refundable)			
21	Pkg No	Identification of Schedule	Location	Tender Security (BDT)	Completion Time in Months
	Pkg-# 3	Procurement of Cleaning Services	icddr,b 68 Shaheed Tajuddin Ahmed Sharani, Mohakhali, Dhaka 1212	12,00,000/- against each package	Framework contract for 24 months
	Pkg-# 4	Procurement of Security Services			
PROCURING ENTITY DETAILS					
22	Name of Official Inviting Tender	Mirza Muhammad Masud Rana			
23	Designation of Official Inviting Tender	Senior Manager, Supply Chain Management			
24	Address of Official Inviting Tender	68, Shaheed Tajuddin Ahmed Sarani, icddr,b, Mohakhali, Dhaka-1212			
25	Contact details of Official Inviting Tender	02-22227001-10; 16340		e-mail: rfp@icddrb.org	
26	The Procuring entity reserves the right to reject all Tenders or annul the Tender proceedings.				

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Sd./-
Senior Manager, Supply Chain Management
icddr,b, Mohakhali, Dhaka-1212.